



For applying for approval under City of Markham BY-LAW 2003-341- Please review the Heritage Property Tax Reduction Program Information Brochure and By-law 2003-341 before submitting an application. Complete all applicable sections of the application form. An incomplete application will be returned to you.

<b>PROPERTY INFORMATION</b>			
Municipal Address:	Street No.:	Street Name:	Unit No.:
Tax Roll Number:			
Taxation Year:			
<b>OWNER INFORMATION</b>			
<b>PROPERTY OWNER INFORMATION: (check) one</b>		<b>Person(s)</b>	<b>Company</b>
Registered Land Owner:	Surname:	First Name:	Initial:
Name:	(if Company)		Company Officer:
Application Contact:	Surname:	First Name:	Initial: Position:
Address:	Street No.:	Street Name:	Unit No.:
Municipality:		Province:	Postal Code:
Telephone:	Phone:	Fax:	E- Mail:
<b>APPLICANT'S SIGNATURE</b>			
<p>I, hereby make the above application for the Heritage Property Tax Reduction Program, declaring all the information contained herein is true and correct, and acknowledging the City of Markham will process the application based on the information provided. I also consent to allow the City to conduct an inspection of the interior and exterior of the property at any reasonable time, if required, to ensure that the property is in compliance with the Heritage Easement Agreement and to assist in the review of the eligibility criteria.</p> <p>The personal information on this form is collected under the authority of the Section 365.2 of the Municipal Act, 2001, S.O. 2001, c.25, as amended and the City of Markham Heritage Tax Reduction By-law 2003-341. The information collected will be used by the City of Markham to administer and enforce the Heritage Property Tax Reduction Program. Questions about the collection can be directed to Development Services-Heritage Section, City of Markham, 101 Town Centre Boulevard, Markham, Ontario, L3R 9W3, Telephone: 90.475.4861, email: <a href="mailto:dsc@markham.ca">dsc@markham.ca</a>.</p>			
Signature:		Title:	
Printed Name of Signatory:		Date:	
<b>FOR OFFICE USE ONLY</b>			
<i>Date Rec'd :</i>			
<i>Application Information Rec'd</i>		YES	NO
<i>Application Rec'd By:</i>			
<i>Outstanding Requirements:</i>	<i>Insurance Certificate:</i>	YES	NO
	<i>Photographs:</i>	YES	NO

## REQUIRED INFORMATION TO DETERMINE ELIGIBILITY

### Designation Under the Heritage Act

- Is the property Designated?  
Part IV (individual) \_\_\_\_\_  
By-law Number \_\_\_\_\_  
Part V (District) \_\_\_\_\_ (Specify District)
- Not designated \_\_\_\_\_

### Heritage Easement Agreement with the City of Markham

Is there a Heritage Easement Agreement on the subject property?      YES                  NO

#### NAME OF INSURANCE COMPANY

\_\_\_\_\_

#### POLICY NUMBER \_\_\_\_\_

Submit a copy of the letter or certificate from your insurance company/agent/broker that states that the Owner has a valid insurance policy which insures the building against normal perils that are coverable by all risk property insurance in an amount equal to the replacement cost of a similar scaled new building with an exterior design complementary to the existing structure.

If the property requires to be designated or requires a Heritage Easement Agreement, please attach any available historical or architectural information.

### Municipal Heritage Classification

Only properties classified as Group 1 (of major significance and importance, worthy of designation) or Group 2 (significant, worthy of preservation) using the document entitled "Evaluating Heritage Resources in the City of Markham" will be eligible for the Program. Heritage Section staff will evaluate the subject property.

### Photographs of Building or Features

Please provide a **current** photograph of each elevation of the building (north, south, east and west). On the back of each photograph, provide the date the photograph was taken.

Photographs Provided                  YES

Date of Photographs

### Condition of Building

To be eligible, the property/building must be in good and habitable condition.

Is the building occupied and habitable?                  YES                  NO

Is the building in good condition?                  YES                  NO

### Contraventions

Is the property the subject of any City by-law contraventions, work orders, penalties, fees, and arrears of taxes, fines or other outstanding municipal requirements as of the date of application?

YES                  NO

If yes, please identify the issue.

**Other Property Tax Reduction Programs**

Is the subject property currently receiving tax reductions or refunds under other municipal programs (i.e. commercial/industrial vacancy refunds or charity rebates)?

YES

NO

If yes, please identify the program

**Anticipated Work for Upcoming Year**

Please identify any anticipated restoration and maintenance activities and costs associated with the property for the coming year.

**HERITAGE PROPERTY TAX REDUCTION PROGRAM**

Development Services Commission

101 Town Centre Boulevard

Markham, Ontario, L3R 9W3

Phone: 905.475.4861

Fax: 905.479.7768

Email: [dsc@markham.ca](mailto:dsc@markham.ca)