



ADR
CHAMBERS

Integrity Commissioner Office
for the City of Markham

CHARLES A. HARNICK
Integrity Commissioner
City of Markham
Email: integrity@adr.ca

September 11, 2023

Sent via Email:

Kimberley Kitteringham
City Clerk
City of Markham, ON, L3R 9W3
kkitteringham@markham.ca

**Re: File No.: IC- 25360-0723: City of Markham - Integrity Commissioner Annual Report-
Operating Period July 1, 2022 to June 30, 2023**

Dear Ms. Kitteringham:

Thank you for the opportunity to act as the Integrity Commissioner (or “IC”) for the City of Markham (the “City”) over the past year. In accordance with the terms of the agreement with the City, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of July 1, 2022 to June 30, 2023.

As you know, the IC’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the City Council’s Code of Conduct (the “Code”) and the *Municipal Conflict of Interest Act* (“MCIA”). The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code or the MCIA.

Requests for Advice

During this operating period, the Integrity Commissioner received and responded to two requests for advice.

Code of Conduct Complaints

During this operating period, the Integrity Commissioner received one Code of Conduct complaint which resulted in a finding of no breach of the Code and thus, the complaint was dismissed.

Education

During this operating period, the Integrity Commissioner presented an education seminar to Council about the Code of Conduct, the role of the Integrity Commissioner and a review of the MCIA.

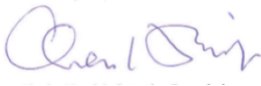
Billings

A summary of billing for the year is included in this annual report as Appendix 1.

Final Comments

We look forward to assisting the City and its Members in contending with the issues that may arise in connection with the administration of its Code in the coming year.

Yours very truly,

A handwritten signature in blue ink, appearing to read "Charles Harnick".

Charles A. Harnick
Office of the Integrity Commissioner for the City of Markham

APPENDIX 1
Summary of Billing

Billing for the year to date has totaled \$ **30,189.04**, as detailed below.

Invoice Number	Date	Fees	HST	Total
8294	07/07/2022	\$1,416.66	\$184.17	\$1,600.83
8335	08/08/2022	\$1,416.66	\$184.17	\$1,600.83
8371	09/09/2022	\$1,416.66	\$184.17	\$1,600.83
8404	10/06/2022	\$1,416.66	\$184.17	\$1,600.83
8432	11/08/2022	\$1,416.66	\$184.17	\$1,600.83
8459	12/08/2022	\$2,088.66	\$271.53	\$2,360.19
8491	01/09/2023	\$1,416.66	\$184.17	\$1,600.83
8520	02/08/2023	\$1,416.66	\$184.17	\$1,600.83
8549	03/09/2023	\$4,076.66	\$529.97	\$4,606.63
8606	04/06/2023	\$1,416.66	\$184.17	\$1,600.83
8640	05/09/2023	\$7,800.66	\$1,014.09	\$8,814.75
8677	06/08/2023	\$1,416.66	\$184.17	\$1,600.83
TOTAL		\$26,715.96	\$3,473.08	30,189.04