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CHAMBERS

Integrity Commissioner Office
for the City of Markham

CHARLES A. HARNICK
Integrity Commissioner
City of Markham
Email: integrity@adr.ca

October 20, 2022

Sent via Email:

Kimberly Kitteringham
City Clerk
City of Markham
Markham Civic Centre
101 Town Centre Boulevard
Markham ON, L3R 9W3
kkitteringham@markham.ca

Dear Ms. Kitteringham:

**Re: File No.: IC-20014-1022: City of Markham Integrity Commissioner Annual Report -
Operating Period July 1, 2021 to June 30, 2022**

Thank you for the opportunity to act as the Integrity Commissioner for the City of Markham (the "City") over the past year. In accordance with the terms of the Agreement between the City and ADR Chambers pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the first operating period of the Agreement covering the period July 1, 2021 to June 30, 2022.

As you know, the Integrity Commissioner's role is to help Members of Council ("Members") ensure that they are performing their functions in accordance with the City's Council Code of Conduct (the "Code") and the Municipal Conflict of Interest Act (the "MCIA"). The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the City's Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints made by Council, Members, and members of the public respecting alleged breaches of the Code by Members or complaints by electors of the City or persons

demonstrably acting in the public interest that a Member has contravened the provisions of the MCIA.

Complaints

During this operating period, I received two Code Complaints. Both complaints were investigated with a report to the Parties indicating that no contravention of the Code was found.

Requests for Advice

Two requests for advice were received and responded to during this operating period.

The request for advice by Members must always be made in writing to the Integrity Commissioner and the advice given to Members is always provided in writing, and in accordance with the provisions of the City's Code and the applicable provisions of the MCIA.

Advice from the Integrity Commissioner should not be considered to constitute legal advice, and Members are always encouraged to seek the advice of their personal solicitor should they believe legal advice is necessary.

Billings

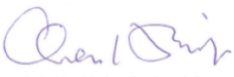
The average cost of each complaint during this operating period was about \$1,590.00. Each of these complaints involved a review of the complaint and corresponding documents (if any), correspondence with the complainant, the respondent and the City Clerk and an initial investigation, including interviewing parties where appropriate, to determine the alleged complaint, the issues raised and to reach a conclusion and prepare a report.

A summary of billing for the year is included in this annual report as Appendix 1.

Final Comments

We look forward to assisting the City and its Members in contending with the issues that may arise in connection with the administration of its Code in the coming year.

Yours very truly,



Charles A. Harnick
Office of the Integrity Commissioner for the City of Markham

APPENDIX 1
Summary of Billing

Billing for the year to date has totaled \$ 24,385.36, as detailed below.

Invoice Number	Date	Fees	HST	Total
7221	07/08/2021	\$1,416.66	184.17	\$1,600.83
7225	07/08/2021	\$3,180.00	\$413.40	\$3,593.40
7258	08/05/2021	\$1,416.66	\$184.17	\$1,600.83
7293	09/02/2021	\$1,416.66	\$184.17	\$1,600.83
8021	10/06/2021	\$1,416.66	\$184.17	\$1,600.83
8044	11/05/2021	\$1,416.66	\$184.17	\$1,600.83
8088	12/07/2021	\$1,416.66	\$184.17	\$1,600.83
8114	01/07/2022	\$1,416.66	\$184.17	\$1,600.83
8144	02/08/2022	\$1,416.66	\$184.17	\$1,600.83
8167	03/08/2022	\$1,416.66	\$184.17	\$1,600.83
8204	04/06/2022	\$2,032.66	\$264.25	\$2,296.91
8235	05/09/2022	\$2,200.66	\$286.09	\$2,486.75
8263	06/06/2022	\$1,416.66	\$184.17	\$1,600.83
TOTAL		\$21,579.92	\$2,805.44	\$24,385.36